



Dear Parent/Carer

*Parent Governor Election Ballot*

We have received seven nominations for two parent Governor vacancies on our Local Academy Committee and intend therefore to hold a ballot to determine which parents/carers should join the Committee.

You may vote for up to two candidates as this is the number of vacant posts by putting an X in the box against the name of the person for whom you wish to vote. Each parent/carers should vote on a separate form. If your ballot paper is lost or spoiled you may apply to the Principal for a duplicate.

Attached to the ballot paper is the personal statement from each candidate outlining their skills, suitability and commitment to the role. When you have completed your ballot paper please return it to the academy. You may return it either by your child or by post but it must be received in the academy no later than 9<sup>th</sup> December 2019 – 12 noon. **Any ballot papers received after this date will not be considered.**

When the ballot paper has been received in the academy, it will be placed in a sealed box or container and kept securely to be opened on the day of the count.

The Principal is the Returning Officer and will be responsible for the conduct of the election. The electoral method of counting will be that the candidates with the highest number of votes will be elected.

The count will take place on the 9<sup>th</sup> December 2019, 2.30pm. Candidates are invited to be present at the count or send a representative.

The Principal will inform all parents/carers of the outcome of the election via School Comms.

Yours sincerely

Principal and Returning Officer

## Appendix B: Ballot paper

### *Parent Governor Ballot Paper*

Please vote for NO MORE THAN **2** candidates from the list below. Place an X in the second column against the name of the person(s) for whom you wish to vote. You should not put any other mark on the ballot paper.

Each parent must vote on a separate form.

<b>Name of Candidate</b>		<b>Insert X against the candidate(s) you support</b>
Christopher Beale		
Gideon Brimmer		
Carl Jones		
Josephine Merrett		
Jane Spenser		
Vanessa Tirrell		
Rebecca Wilson		

Information from candidates about themselves is set out on the enclosed sheets.

When you have completed your ballot paper please return it to the academy. You may return it either by your child or by post but it must be received in the academy no later than the 9th December 2019 – noon.